This form must be completed by degree-seeking students at Georgia State University (home institution) who are participating in Non-Georgia State University (GSU) sponsored study abroad program or transient student that will be attending another institution (visiting). In order to determine eligibility for financial aid this Consortium Agreement must be completed in its entirety. If you are participating in a GSU sponsored program study abroad or exchange program, do not complete this Consortium Agreement. If you will be visiting a Georgia college or university and pursing HOPE Program aid only, do not complete this form; please complete and submit the GSU HOPE Program Transient Request form.

Disbursement of Financial Aid
GSU will disburse financial aid to the student only after we receive certification from the host institution. Once GSU fees are paid, GSU will refund any excess financial aid to the student based on our published disbursement and refund schedule(s). GSU will not send funds to the Host Institution on behalf of the student, the student is responsible for payment of all charges at the Host Institution.

Student Requirements
You are required to notify the Office of Student Financial Aid at GSU if there are any changes to your enrollment at the host (visiting) institution. Withdrawals or nonattendance from any courses may result in the adjustment of your financial aid and cause a balance that must be repaid.

Satisfactory Academic Progress (SAP)
In addition to the institutional hours and accepted transfer hours at GSU, hours attempted at the host school will be used in determining your SAP standing. Please review the relevant SAP policy at http://sfs.gsu.edu/the-financial-aid-process/policies/satisfactory-academic-progress-sap/. Depending on when the Host Institution submits grades and the academic performance evaluated, financial aid may be impacted.

Required Documents Checklist
All the documents listed below must be completed, signed, and submitted to the GSU’s Office of Student Financial Aid in order for the consortium to be processed.

- GSU Consortium Agreement form
- GSU Academic Approval Form

Submit the above completed and signed documents via one of the methods below:
- Mail: Office of Student Financial Aid, P.O. Box 4040, Atlanta GA 30302-4040
- Fax: 678-891-3427
- On Campus: Atlanta, Alpharetta, Clarkston, Decatur, Dunwoody, and Newton
CONSORTIUM AGREEMENT

SECTION I: TO BE COMPLETED BY THE STUDENT

1. Term you will be transient or study abroad (check only one term): ☐ Fall 2017 ☐ Spring 2018 ☐ Summer 2018
2. List the Host Institution Contact Information below:

<table>
<thead>
<tr>
<th>Name of Host (Visiting) Institution</th>
<th>Student ID Number at Host Institution</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Address</th>
<th>Country</th>
<th>City</th>
<th>State</th>
<th>Zip</th>
</tr>
</thead>
<tbody>
<tr>
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</table>

<table>
<thead>
<tr>
<th>Phone</th>
<th>Fax</th>
<th>E-Mail</th>
</tr>
</thead>
<tbody>
<tr>
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<td></td>
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</tbody>
</table>

Name of Program

Affirmation of Financial Aid Use: Read and initial each statement below:

- You must be degree-seeking at Georgia State University and meet all of the eligibility requirements for approval for transient/study abroad study, as determined by the Office of the Registrar and the Office of Financial Aid.
- To be eligible for Title IV Aid, transient/study abroad study requires a minimum enrollment of 6 credit hours at the host institution or 6 hours at the home institution.
- You must be registered for the approved courses appearing on the Academic Approval Form.
- Attach legible copies of your completed, signed and approved Academic Approval Form for each term you are transient/study abroad.
- You MUST submit academic transcripts to the office of Undergraduate Admissions. All financial aid recipients including HOPE Scholarship recipients will be placed on hold for future semesters until academic transcripts are submitted from the host institution for the term attended.
- Only Georgia State University will process qualified financial aid for eligible Georgia State University degree-seeking students participating in transient/study abroad study.
- You are responsible for paying fees to the Host Institution if due prior to the disbursement of your Financial aid.
- You may be required to repay certain financial aid funds should you drop or withdraw from any classes while transient/study abroad.

Student Statement of Compliance

I have read and clearly understand my rights and responsibilities as stated above. I have initialed all of the boxes and completed Section I of this agreement. I have attached legible copies of my signed and approved Academic Approval Form.

__________________________________________
Student’s Signature

__________________________________________
Date
SECTION II: TO BE COMPLETED BY THE HOST (VISITING) INSTITUTION

<table>
<thead>
<tr>
<th>Student’s Last Name</th>
<th>First</th>
<th>MI</th>
<th>Date of Birth</th>
</tr>
</thead>
</table>

This Consortium Agreement will allow GSU to disburse financial aid to the student. GSU is responsible for determining eligibility of awards, disbursing aid, monitoring financial aid satisfactory academic progress, keeping record, returning funds when the student withdraws, and reporting federal requirements. Once GSU fees are paid, Georgia State University will refund any excess financial aid to the student based on published refund schedule. The student is responsible for payment of all charges at the Host Institution.

**Enrollment Information**

- Name of Host Institution: ____________________________
- Enrollment Period:  
  - ☐ Fall 2017  
  - ☐ Spring 2018  
  - ☐ Summer 2018
- Dates of Enrollment: From __________ To __________
- Total number of credits enrolled: ________________ Semester/Quarter

**Program Cost of Attendance**

<table>
<thead>
<tr>
<th>Program Cost of Attendance</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition &amp; Fees</td>
<td>$</td>
</tr>
<tr>
<td>Books and Supplies</td>
<td>$</td>
</tr>
<tr>
<td>Room and Board</td>
<td>$</td>
</tr>
<tr>
<td>Transportation</td>
<td>$</td>
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<tr>
<td>Personal Expenses</td>
<td>$</td>
</tr>
<tr>
<td>Other (please specify)</td>
<td>$</td>
</tr>
</tbody>
</table>

**HOPE Program:**

Will the student receive HOPE or Zell Miller Scholarship funds while attending your institution?

- ☐ Yes, the amount $______________  
- ☐ No

As a representative of the host institution, you certify that the institution is an eligible institution as defined by the U.S. Department of Education (USDOE); or if ineligible, is not due to the USDOE terminating/revoking participation or USDOE participation application denial; or voluntarily withdrawing from participation in the FSA programs under a termination, show-cause, suspension, or similar type of proceeding initiated by the USDOE or the school’s state licensing agency, accrediting agency, or guarantor.

- The Host Institution will not provide financial aid to the student for the period indicated.
- The Host institution agrees to notify Georgia State University if the student ceases enrollment prior to the end of the term indicated or drops below 6 credit hours.
- The host institution agrees to verify the student’s enrollment and continued eligibility for funds prior to disbursement.

**Financial Aid Authorized Signature**

**Financial Aid Print Name**

<table>
<thead>
<tr>
<th>Address</th>
<th>City, State, and Zip</th>
</tr>
</thead>
<tbody>
<tr>
<td>Telephone Number</td>
<td>Fax Number</td>
</tr>
<tr>
<td>Email</td>
<td></td>
</tr>
</tbody>
</table>

**Host Institution – Return this agreement to:**

Georgia State University – Office of Student Financial Aid  
P. O. Box 4040, Atlanta, GA  30302-4040  
Fax: (678) 891-3427  Telephone: (404) 413-2557