Agenda

• Faculty Resources
• Academic Planning
• Itinerary
• Budgetary Considerations
• Proposal For New Programs
• Approvals
• COVID-19
• What’s Next?
Faculty Resources

• Program development guidance and approval management
• Limited site visit funding for new programs/sites
• Student recruitment and preparation for travel
• Program budget management (upon request)
• Workshops/Trainings
• Emergency management support
Academic Planning For Study Abroad

• What class or classes will you teach?
• Will you lead the program by yourself or with a colleague?
• When would you lead the program?
• How will you meet the learning goals of the course?
• Who are the students who will study abroad with you?
• Speak to your Chair about your interest in leading a study abroad program.
Program Itinerary

• What is your destination country?
• Where and when does your department offer other study abroad programs?
• Will you be in one location abroad or will you spend time in several places?
• How long do you want your study abroad program to be?
• Make sure to link each day’s activities to learning objectives.
Budgetary Considerations

• Your study abroad salary and travel expenses
• Program Fee for study abroad
• Program housing
• Airfare and local transportation
• Guest speakers and excursions
• Required health insurance
• Reserves
• Required COVID-19 testing prior to return to US
• Use of travel agency and provider
Proposal forms for new programs

- Proposal forms
- Program’s goals and objectives
- Course description, objectives and activities
- Alternate plan
- Site visit
- Health and Safety Plan
- Cell phones
- Attach budget spreadsheet, itinerary and syllabus.
Approvals

• First page of the proposal is signature page.

• Please get approval from your Chair and from your College (or College’s designee).

• Once you have approval from Chair and College, please submit the proposal to Study Abroad Programs.
COVID-19

• GSU continues to monitor COVID-19 globally and strongly recommends vaccinations for study abroad.

• CISI insurance now includes $2000 benefit for cost of quarantine linked to COVID-19.

• Request to Lead Study Abroad Program form

• Research your destination’s COVID-19 policies, protocols, and vaccinations.
What’s Next?

• Discuss your interest in leading a program with your Chair.

• Apply for site visit funding by May 2, 2022.

• Submit program proposals for new programs by June 1 and renewals by July 1.

• Reach out if you have any questions about site visit or program proposals.
Questions?

• Contact information:

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